



**MEETINGS, PLANNING AND DISSEMINATION GRANT FINAL REPORT/
RAPPORT FINAL**

Funding Reference Number (FRN #) /	
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REPORT DATE:	
NOMINATED PRINCIPAL APPLICANT:	CONTACT INFORMATION:
TEL:	
FAX:	
TITLE OF INITIATIVE/ACTIVITY:	
TOTAL FUNDING RECEIVED FROM CIHR:	
CO-APPLICANTS List all co-applicants and their affiliations	

- Notes:**
1. Submit original only - no copies
 2. For text sections, use bullet points where appropriate.



MEETINGS, PLANNING AND DISSEMINATION GRANT FINAL REPORT/ RAPPORT FINAL

1. Objectives of the event/activity:

A. Please briefly list the objectives/expected results of the funded event/activity

B. When compared to the objectives/expected results described in the application for funding, this event/activity achieved:

- most or all of its objectives/expected results
- some of its objectives/expected results
- none of the objectives/expected results

C. If the event/activity achieved most or all of its objectives/expected results described in the application for funding, please list the three most significant results/accomplishments of the event/activity

OR

If the event/activity achieved only some or none of the objectives/expected results described in the application for funding, please explain which objectives were not met and why

(maximum 250 words).



**MEETINGS, PLANNING AND DISSEMINATION GRANT FINAL REPORT/
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2. Description of the event/activity and participants:

A. Provide a brief description of your event/activity (date, location, activities, strategies etc. maximum 250 words):

B. Indicate the number of event/activity participants by type:

Category of Participant by Role	Total No.
Members of research community	
Knowledge users/ stakeholders (please specify)	
Members of the public (e.g. consumers)	
other—specify:	

Category of Participant by Affiliation	Total No.
Members of the public sector (e.g. government)	
Members of the private sector (e.g. industry)	
Members of the not-for-profit sector (e.g. charities)	

3. Summary of discussions and/or deliverables (products, outcomes, decisions, recommendations etc.):

A. Provide a brief summary of discussions that took place, if appropriate (maximum 250 words):

B. Indicate any deliverables planned, in-progress, or completed as a direct result of the event/activity:

Deliverable Type	No. Planned/ In progress	No. Completed (e.g., submitted for publication or published)	Total	If deliverable available on a website, provide URL where
Website (include URL)				
Workshop proceedings				
Report				
Article				
Journal (e.g., special issue of academic journal)				
Book				
Policy paper or recommendations				
Applications to funding opportunities:				
Others (specify):				



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C. Who are the main audiences for the deliverables of this event/activity? Check all that apply.

- Researchers/academics
- Health care practitioners
- Patients/Consumers of health care
- Health care managers
- Health care professional organizations
- Decision makers in the public, private and/or not-for profit sector (specify):
- Industry
- The media
- Other (specify):

4. Knowledge translation (KT) activities:

A. To what extent have stakeholders been influenced by the event/activity?

Stakeholder	N/A	Don't Know	Not at all	A Little	To some extent	A great deal
Researchers/academics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Health care practitioners	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patients/Consumers of health care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Health care managers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Health care professional organizations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Decision makers in the public, private and/or not-for profit sector (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Industry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The media	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

B. Provide a brief summary of KT activities (dissemination, exchange, partnerships etc. taking place before, during, and/or after the event/activity), if appropriate (maximum 300 words):



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5. Impact/outcomes of event/activity (including, but not limited to, summary of participant evaluation results where available):

A. Check all that apply

- consensus
- decision on research priorities
- guidelines
- research project
- dissemination of knowledge
- application of knowledge
- other (specify):

B. Provide a brief summary of participant evaluation results and/or testimonials where available

6. Intended follow-up:

A. Provide a brief summary of intended follow-up activities, where appropriate:

7. Budget:

A. What proportion of the event's **actual** budget did you receive from the Meetings, Planning and Dissemination Grant program?: Approximately _____ % of the total budget

B. From what other sources did you receive funding for the event? Check all that apply.

- attendees' registration fees
- other federal departments or agencies (specify):
- academic institutions
- professional organization (specify):
- other (specify):

C. Estimate the percent of total funding from other sources that was leveraged by receiving this CIHR grant:
Approximately _____ % of the total funding

I Consent to having this report, or a summary/portion thereof, posted on the CIHR website and/or used in CIHR communications (No financial information will be posted).